



Dear Parents and Carers,

We are looking forward to welcoming your children back to school on Monday and hope that the measures we have put into place will keep them safe and happy.

Our '[Returning to School Protocol and Procedures](#)' document sets out the measures we have planned to meet the government guidelines. This week the whole school staff team have been working on ensuring that the school site is ready and that these measures can be implemented effectively for all year groups. We will of course revise and review the systems to ensure they are effective but we can't do this until they are put into action next week. Thank you in advance for your patience and understanding with this.

I have picked out the key information that you need to know for Monday below...

Essential measures include:

1. a requirement that people who are ill stay at home
2. robust hand and respiratory hygiene
3. enhanced cleaning arrangements
4. active engagement with NHS Test and Trace
5. formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable

How contacts are reduced will (as much as possible) include:

- grouping children together, avoiding contact between groups, arranging classrooms with forward facing desks, staff maintaining distance from pupils and other staff as much as possible"
- If a pupil, parent or any other adult show symptoms of Coronavirus or they have tested positive within the last 10 days, **they are not to attend school.**
- **Do not send your child to school if they have a high temperature**
- Parents are expected to engage in the NHS Test and Trace process if required to do so.
- If a child in the setting becomes unwell, the existing guidelines will be followed i.e. the child will be removed to a designated isolated space where they can be monitored and supported until they are collected by their parents or carers.
- Adults and children are to wash their hands on the following occasions:
  - Entry to school
  - Before/after break times
  - Before and after lunch
  - If they change rooms
  - Before leaving school
  - Anytime that they visit the toilet or cough/sneeze in to their hands.

Hand sanitizer is available on entry to all zones and for each classroom as well as additional hand sanitizers at appropriate points in school i.e. the office area for visitors and staff upon arrival.

- Children will not need to wear a mask in school.
- Full uniform is expected and your child will be required to wear PE kit to school on the scheduled PE day, they will return home in their kit. We realise there have been problems with School Threads and we will be flexible with this until their back log is resolved.
- Your child can only bring their book bag, water bottle and packed lunch box to school - no other possessions are allowed, no back packs are allowed.
- In order for school to offer as normal a school setting as is feasibly possible, whilst ensuring a broad and balanced curriculum, 4 groups/zones will be in operation (see below)
- Home-learning will be electronic, there will be no home-learning books

## Measures for arriving at and leaving school

The start of the school day is from 8.30-8.45 am and end of school is 3.15pm (extended to 3.30 if required for pre-school children) Each group is to use a separate entrance and exit. **No parents are to enter the school site** without previous appointments; however, Pre-school and Reception Year parents may enter the EY garden.

### Arrival: from 8.30 am

- 1: Pink: Codden and Taw (pre-school) - front side gate to EY area social distance on grass
- 2: Green: Tarka and Barum - front main gate - children enter and move to line for classes at Tarka door
- 3: Yellow: Saunton and Exmoor - Year 3 front main gate children enter and walk up to class line via office side gate, Year 4/5 back gate - move to lines for class
- 4: Orange: Lundy - back gate - move to line for class

\*Older siblings may join younger siblings at the front gate; they will then need to walk up to their class lines.

\*Children arriving by school transport to enter at front gate and move to class lines

### Departure:

All children with siblings will be grouped at the bottom playground by 3.15pm for collection. Adults will supervise this and ensure safety.

The oldest children should be encouraged to walk a short distance to school to minimise traffic congestion and to help with social distancing. They should also walk from the school to a collection point with their parents, they don't need to be dropped directly outside the entrance, this causes congestion and upsets residents.

- Parents must not congregate at the 'drop-off' point, they must instead arrive **on time** and then depart. Older children may be left to wait outside the school gate but must practice social distancing.
- Parents of Reception children or Pre-school children are to socially distance within the EY garden, children to be encouraged to enter on their own as many have done during lockdown.
- Pre-school children will also be encouraged to enter on their own, where attachment is an issue the parent may stay in a designated outdoor space.

**\*If entrance and exit compromises social distancing, staggered starts and finish times will be considered.**

- Teachers will not be available to speak to unless teachers initiate the contact, **Parents can call to make a phone appointment to speak with a teacher.**
- **The office will not be open for parents to drop-in to.** The DfE guidance states that coming into the site without an appointment is not allowed. However, parents can obviously still call and receive support over the phone or via email. Please don't use social media to discuss your concerns, contact the school direct.
- The school kitchen will be fully open in Autumn term. Breakfast club/Cabin club are also available please book these clubs and meals using [eduspot](#).
- There will be no whole-school events where children and adults are required to congregate. There will be no whole school assemblies.

### Attendance:

Now the circumstances have changed it is vital for all children to return to school to minimise 'as far as possible' the longer-term impact of the pandemic on children's education, wellbeing and wider development.

School attendance is therefore mandatory again from the beginning of the autumn term.

Where appropriate, we will engage with the local authority (EWO) to pursue sanctions for families with non-attending pupils (in line with the local authority's code of conduct). Individual circumstances will be considered i.e risk categories

### Parent Contact Details Form

Next week you will receive a Parent Contact form to complete again for each child within school, it is **important** that this is filled out with your current details (even if they haven't changed) and that you sign the consent information on the back. Please return them promptly in your child's book bag.

### Curriculum

We will have a period of adjustment in September: The Hopes and dreams project will provide children with the time and space to transition back in to school.

During the first half of the Autumn term teachers will identify gaps in core learning that need to be negated over a period of time, with additional intervention for those identified children to 'catch-up'.

This is a new 'normal' for all of us; we all have questions and concerns about how it will work out. We want to work together with you to ensure a happy and safe school environment for your child.

Best wishes

Mrs Smallwood